

Minutes – Executive Board, 23 Aug, 2004

Meeting called to order 8:00am

8:00 – 11:55

Attendees

Vicki Hopkins – President

Emma Dutton – Vice President

Randy Robbins – Treasurer

Larry Schultz – Secretary

John Simms – Past President

1. Randy moved to approve the minutes of the Spring Board meeting, 2<sup>nd</sup> by Larry. Motion passed.

2. **Officer/Committee Reports**

The following reports were read:

- Past President Report/Nominating Committee/Communication
- Vice President/Strategic Planning
- Treasurer Report
- Secretary Report/Membership
- By-Laws Committee
- Resources Committee
- Store Report

All reports will be represented to the general membership and voted on during the business meeting.

3. 2005 meeting

- \* Dates were confirmed for October 4-7, 2005.
- \* Subsidy distribution was discussed and decided to maintain the same order of precedence and expenses as was utilized for the 2004 conference.
- \* It was agreed that up to 10 presenters from AFQAM would have their registration fees waived for the 2005 conference. Dues will be paid by AFQAM treasury to conference committee.
- \* Registration fee increases were discussed. John made a motion to increase the fee to \$130.00, Emma 2<sup>nd</sup>, motion passed. This fee increase will be effective for the 2005 conference.

4. Future meeting locations:

Board reviewed and discussed three proposals, one each from Wisconsin, Montana and Washington D.C.

Larry made a motion to accept Montana for 2006 and Wisconsin for 2007, motion 2<sup>nd</sup> by Randy, motion passed.

5. AFQAM website/Discussion list:

Discussed listing vendors on the website. It was decided that when a vendor pays a table fee at our conference, this fee would also cover placing a link on our website, if the company requests it.

All links and modifications to the website must be approved by the Executive Board.

Annual conference attendee list would be provided for the AFQAM discussion list.

6. Termination of AFQAM members:

Discussion centered around when the Board should terminate a membership. Status under consideration are those folks who no longer meet the membership requirements and if they are still paid for the remainder of the year and also desire to renew the membership. No decision was made.

7. AFQAM seat on the NFSTC Board. Discussed appointing a person to hold this position for 3-4 years. President will solicit names to fill this position and make the appointment.

8. Reviewed applications for membership. Listing of member applicants is attached.

9. Strategic Planning Committee.

Discussed adding additional responsibility to this committee. Would like this committee to audit the functions of the AFQAM Board. No decision made on the suggestion. Will revisit idea at the general business meeting with AFQAM members.

10. Meeting adjourned.